



Volunteer Application

Orientation will be scheduled upon receipt of completed application. Please mail completed application to:
Tom Hudson, San Diego County Department of Animal Control, 5480 Gaines Street, San Diego, CA 92110.

Last Name: _____ First Name: _____ Date of Birth: _____

Address: _____ City: _____ Zip: _____

Home Phone: _____ Home Fax : _____

Driver's License Number: _____ State: _____

Occupation: _____ Employer: _____

Business Phone: _____ Business Fax: _____

Home e-mail: _____ Work e-mail: _____

Emergency Contact

Name: _____ Phone: (home) _____ (work) _____

Address: _____

Please check the shelter where you would like to work:

- ☐ North Shelter, 2481 Palomar Airport Rd., Carlsbad
- ☐ Central Shelter, 5480 Gaines Street, San Diego
- ☐ South County Shelter, 5821 Sweetwater Rd., Bonita

In order to best serve the public, it is necessary that volunteers are available a minimum of five hours a month. Please list the times that you are available. Please mark any day you are not available with an "X":

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday

Please add any comments about your schedule : _____

How many hours would you like to volunteer per month? _____

Are there any medical, physical or other limitations on the type of volunteer work you can perform?

Volunteer Questionnaire

San Diego County Department of Animal Control

Please take a few minutes to fill out this questionnaire. We would like to utilize your skills effectively - while ensuring you will enjoy your activities.

Please check any areas of our shelters in which you have experience or a special interest.

- ☐ Exercising dogs
- ☐ Obedience work with dogs
- ☐ Grooming animals
- ☐ Working with reptiles
- ☐ Cleaning kennels and play areas
- ☐ Greeting and directing the public
- ☐ Working cats (socialization and play)
- ☐ Working in the office
- ☐ Educational programs and presentations
- ☐ Working with rabbits
- ☐ Coordinating volunteers (scheduling, phone calls, mailings, etc.)
- ☐ Special Events
- ☐ Photography

List any experience and/or special skills you bring us!

Do you speak any language (s) other than English?

☐ Yes ☐ No

If yes, which?

Have you had previous volunteer experience?

☐ Yes ☐ No

If yes, please list where and what kinds of volunteer jobs you held (describe duties).

Have you had any experience working with animals?

☐ Yes ☐ No

If yes, please describe

Why do you want to become a Department of Animal Control volunteer (besides the love of animals)?

How did you hear about our volunteer program?

APPLICANT'S AGREEMENT

In signing this application, I understand and agree to the following:

1. I am at least eighteen years of age.
2. I authorize the San Diego County Department of Animal Control to seek emergency medical treatment for me in case of accident, injury, or illness.
3. I agree to abide by the policies and procedures presented to me during the volunteer training and as updated thereafter.
4. I will take ideas, constructive comments, suggestions, and criticisms directly to the Volunteer Coordinator or other supervisor assigned by the Department of Animal Control.
5. If communication problems develop between employees or other volunteers and me, as soon as possible, I will report these to the Volunteer Coordinator.
6. I agree not to provide information to (or about) former owners of animals, adopters of animals, donors, employees, or volunteers to anyone unless my supervisor has approved divulging such information.
7. I agree to make a volunteer commitment of at least six (6) months. I understand that the number of hours I volunteer may vary, depending upon which program(s) I am volunteering in.
8. I understand that my volunteer assignment may be terminated at any time at the discretion of the Volunteer Coordinator or my supervisor.
9. As a condition of being accepted as a volunteer with the San Diego County Department of Animal Control, I agree to maintain a high degree of ethical standards and be law abiding in all respects. I further acknowledge and agree to a background check to determine my driving record. Should any unethical or illegal behavior be discovered, this could jeopardize my position as a volunteer.

Volunteer signature: _____

Date: _____

Thank you for your interest in volunteering to help the people and animals of San Diego County! Your interest in supporting our mission makes a positive impact in the shelters and in the community. You will be contacted about attending an orientation and participating in volunteer training. We appreciate and value your time and decision to contribute to the well being of the animals in our care.

Staff Comments:

Orientation Date: _____

Assignment: _____

Interview: _____

Follow-up: _____

By: _____